



# U.S. Naval Ship Repair Facility and Japan Regional Maintenance Center Yokosuka and Sasebo, Japan

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## Vacancy Announcement # DON1152-OS

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**POSITION:** Production Controller (Carrier), GS-1152-12 (Four positions)

**SALARY:** \$56,301 - \$73,194 Per Annum

**RECRUITMENT, RELOCATION OR RETENTION INCENTIVE:** May be authorized. See chart below.

**LIVING QUARTERS ALLOWANCE:** See chart below.

**POST ALLOWANCE:** See chart below.

**ADDITIONAL ALLOWANCES:** See chart below.

**LOCATION:** Production Department, Repair Division, Carrier Production Office (Code 332), Yokosuka, Japan

### MAJOR DUTIES:

The incumbent serves in the Carrier Project Team as a Zone Manager responsible for managing complex repair and modernization of a wide variety of shipboard equipment and systems in a "Zone". Plans overall work assignments on an immediate/long-range basis in accordance with established schedule requirements taking into consideration available trade skill supervisor, workers, equipment, facilities, materials, and tools. Participates in non-nuclear long-range planning efforts and schedule development. Works with all shops/codes to determine total resource requirements and allocation; review status of work accomplished, new work requirements, emergency work, and integrate into schedule for their zone. Maintains balanced workload by prioritizing work, personnel, or other resources among trade skill supervisors; establishes, assigns, and explains work requirements to trade skill supervisors, setting deadlines, priorities; maintains balanced workload for areas; coordinates with assist trades/shops for scheduling and completion of work; takes action to ensure cost/schedule adherence while utilizing appropriate management tool to manage their performance; analyzes scheduling data on a weekly to daily basis and will take the necessary corrective actions to improve cost/schedule performance; ensures proper preparation or maintenance of operating instructions and work plans to be followed by the trade skill supervisors in accomplishing work; participates with engineering in development of qualitative work standards; spot checks work operations and reviews completed work and inspection reports. Maintains liaison with key management personnel in all departments, offices, and division; prepares or supervises the preparation of reports and correspondence; responsible for effective coordination and communication of all work between supervisor within their area of responsibility (AOR) and other AORs as applicable. Responsible for broad scope planning, scheduling, monitoring and certification of work within assigned zone; cost control, quality control, ships and employee safety.

### EVALUATION FACTORS (Knowledge, Skills, and Abilities)

1. Knowledge of area of responsibility onboard the carrier which is assigned by systems/equipment as well as geographical location and as such requires comprehensive knowledge of the systems purpose, functions, limitations design, manufacturing, operation, performance, safety parameters and maintainability.
2. Knowledge in a wide range of concepts, principles, and practices involved in the management of work, operation, and maintenance of the systems in a zone as it relates to both industrial level repair maintenance and shipboard operation.
3. Working knowledge of related engineering specializations such as electrical, electronics, mechanical, structural, and industrial in order to analyze problems from an overall system viewpoint.
4. Knowledge of U.S. Navy specifications, technical manuals, drawings, and regulations pertaining to design, maintenance, safety, and operation of assigned equipment/systems.
5. Ability to provide effective leadership, verbal and written communication skills, including the ability to write professional reports, correspondence, and command instructions.

**WHO MAY APPLY:** ALL CURRENT FEDERAL EMPLOYEES SERVING UNDER CAREER OR CAREER CONDITIONAL APPOINTMENTS IN THE COMPETITIVE SERVICE; REINSTATEMENT ELIGIBLES, ALL OTHER US CITIZENS IN THE JAPAN AREA FOR WHICH THERE IS AN APPOINTING AUTHORITY, VEOA ELIGIBLES, AND ICTAP WORLDWIDE.

**HOW TO APPLY:** To apply for this job announcement, you must submit your resume to HRSC Pacific, Honolulu, Hawaii via the following link (Note: you must login to your CHART account first):

HYPERLINK: <https://www.donhr.navy.mil>

1. Click on: Jobs, Jobs, Jobs
2. Click on: Jobs, Jobs, Jobs
3. Click on Search for Jobs
4. Answer the three questions and then click Continue.
5. Under the Announcement Number box, enter DON1152-OS and click Search.
6. Follow the instructions in the How to Apply section.

New CHART application procedures are available on the following link:

HYPERLINK: <http://hro.cnfj.navy.mil>

Click on: Hot Items

Please refer your questions to the DON Resume Intake and Employment Information Center in San Diego, CA. Their office hours are Monday through Friday, 0600 to 1800 hours Pacific Time. Preferred method of contact is use of the "Contact the Webmaster" link at <https://chart.donhr.navy.mil>. For those without access to the internet, the following phone numbers are available: 1-800-378-4559 or DSN 245-5733.

#### **NOTES:**

1. Initial tour of duty is 36 months.
2. Pay retention will be granted to all applicants recruited overseas who accept a downgrade when there is no step in the lower grade that equals or exceeds their current basic rate of pay.
3. Recruitment, Relocation, or Retention Incentive (up to 25% of base salary) may be authorized.
4. Benefits and allowances afforded in the foreign area are administered by the Department of State and are subject to change at anytime without advance notice.
5. Military Spouse Preference eligibles will lose their preference upon acceptance or declination of a job offer.
6. Selectees who currently reside outside the foreign area may be eligible for foreign allowances (as applicable in accordance with the DSSR), transportation agreement and payment of travel expenses (in accordance with the Joint Travel Regulations Vol II).
7. Locality pay does not apply in the overseas areas. Locality rate of pay will not be used for pay setting when transferring to the foreign area.
8. Selectee may be required to complete a one-year Supervisory or Managerial Probationary period.
9. Full performance level of this position is GS-12.
10. This is an Emergency-Essential position. In the event of a crisis situation of war, the incumbent must continue to perform assigned duties to support mission requirements until relieved by proper authority.
11. Selectee may be required to successfully complete a probationary period.
12. Must have or be able to obtain and maintain a Secret Security Clearance as a condition of employment. Failure to obtain and maintain the required level of clearance may result in the withdrawal of a position offer or removal. If you possess a security clearance, please indicate the level and termination date in your resume.
13. This position is subject to the five year overseas rotation policy.
14. Household goods up to 18,000 may be shipped at no cost to the selectee. Fees for Non-temporary storage for household good left in the United States will paid by SRF-JRMC
15. For more information on living and working conditions in Japan go to <http://hro.cnfj.navy.mil/lwcondition/index.htm>.

## GS-12 (Other than Information Technology or Professional Engineer)

### SALARY AND ALLOWANCES PAID IN YOKOSUKA, JAPAN

Note: The following is provided as basic information only. Living Quarters Allowance and Post Allowance are subject to change without notice. Amounts shown are in U.S. dollars.

#### RECRUITMENT, RELOCATION OR RETENTION INCENTIVES

STEP	SALARY	UP TO 25% OF BASIC PAY	NOTE: One of the Incentives may be paid to a selectee who meets the applicable criteria below:
10	73,194	18,299	1. Up to 25% Recruitment Incentive may be paid to a selectee who had not been previously employed by the Federal Civil Service or to a former Federal employee with at least a year break in service. This is a one-time lump sum payment.
9	71,317	17,829	
8	69,440	17,360	
7	67,563	16,891	2. In addition to the Recruitment Incentive, pay may be set above the first step based on the selectee's superior qualifications.
6	65,686	16,422	
5	63,809	15,952	
4	61,932	15,483	3. Up to 25% Relocation Incentive may be paid to a selectee who is a current Federal Civil Service employee in a different commuting area. This is a one-time lump sum payment.
3	60,055	15,014	
2	58,178	14,545	
1	56,301	14,075	4. Up to 25% Retention Incentive may be paid to a current SRF-JRMC employee with one or more years of continuous service. This may be a one-time lump sum payment or may be paid over 26 payperiods.

#### LIVING QUARTERS ALLOWANCE (LQA)

LQA is a quarters allowance granted to an employee for the annual cost of suitable, adequate, living quarters for the employee and his/her family. LQA includes rent, utilities, rental of garage space, separate rental of furniture, agent's fee, and landlord appreciation fee. The amount of LQA granted depends on family size.

NUMBER OF FAMILY MEMBERS	WOF	W 1 DEP	W 2/3 DEP	W 4/5 DEP	W 6+ DEP
AMOUNT	34,700	40,300	44,330	48,360	52,390

#### POST ALLOWANCE (PAL) - based on average 30% post classification

PAL is a cost of living allowance granted to an employee officially stationed at a post in a foreign area where the cost of living, exclusive of quarters costs, is substantially higher than in Washington, D.C. The amount of PAL granted depends on the salary and family size. PAL is not taxed.

SALARY RANGE	WOF	W 1 DEP	W 2 DEP	W 3 DEP	W 4 DEP	W 5+ DEP
71,000 - 74,999	8,160	9,150	10,170	10,680	11,700	12,210
67,000 - 70,999	7,890	8,850	9,840	10,350	11,310	11,820
63,000 - 66,999	7,590	8,550	9,510	9,960	10,920	11,400
59,000 - 62,999	7,320	8,220	9,120	9,600	10,500	10,950
55,000 - 58,999	7,020	7,890	8,760	9,210	10,080	10,500

#### ADDITIONAL ALLOWANCES

1. **FOREIGN TRANSFER ALLOWANCE** - up to 10 days temporary lodging, meals, and laundry prior to departing CONUS.

2. **MISCELLANEOUS EXPENSE ALLOWANCE** - a flat rate of \$500.00 for without family or \$1,000.00 for with family.

3. **TEMPORARY QUARTERS SUBSISTENCE ALLOWANCE** - up to 90 days temporary lodging, meal, and laundry in Yokosuka.